

# **Q&A 11.3 Administrator Training Agenda**

#### Introduction

### Components of Q&A

- Products and DataLinks
- Q&A Server Tools
- Q&A Web Services
- Q&A Alert Server
- Q&A Database
- Q&A Database

#### Language Availability

Licencing

## **Q&A DataLink Server Setup Utility**

### Logging On

#### Users

- Buttons
- Clearing Users from Q&A
- Deleting Users from Q&A
- Amending or Manually Creating Users
- User Details
  - User Security
  - DataLink Connections
  - Map To User
- Downloading New Users from Products

### **Profiles & Security**

- Buttons
- Deleting User Profiles from Q&A
- Amending or Manually Creating User Profiles
  - Products
  - Application
- Copying an Existing User Profile



#### **Client Setup**

- Connection Details
  - Product Grid
  - o Connection Details section
  - o 2.4.1.3. Changing the Product Data Source
- Email Settings

#### Log Details

# **Q&A** Web Interface for User Management

#### Home

#### **User Management**

- Add User
- Delete User
- Clear User
- Clear All Users
- Reset Password
- Change Profile

# **Update DataLinks**

#### **New Client Installations**

Installing the Q&A Client Software

**Enabling Q&A Client software for Excel** 

Additional Setup Required for Q&A Data Send to SunSystems

DataLink Server Management Utility

DataLink Server Log Viewer Utility